

QUESTION and ANSWERS under the Second Call for Project Proposals

No	Question	Answer
1	<p>PRAG or the National Public Procurement Law should be applied to procurement of services regarding project preparation activities?</p>	<p>The award of contracts is subject to the procurement rules set out in Chapter 3 of Title II of Part Two of Delegated Regulation (EU) No 1268/2012 on the rules of application of Regulation (EU, Euratom) No 966/2012 of the European Parliament and of the Council on the financial rules applicable to the general budget of the Union. In accordance with Art. 45(1) of Commission Implementing Regulation (EU) No 447/2014, those procurement rules apply in the whole Programme area, both on Bulgarian and Macedonian territory.</p> <p>Project partners under this Call for Proposals must refer to and use the guidelines and templates of the Practical Guide for Procurement and Grants for European Union External Actions (PRAG): http://ec.europa.eu/europeaid/prag/.</p>
2	<p>If one organization participates in more than one project and the costs for the project preparation in its budgets exceed 2 500 euro, should the PRAG tender procedure be applied?</p>	<p>In case of sub-contracting, the procurement procedures shall follow the provisions of Chapter 3 of Title IV of Part Two of Regulation (EU, Euratom) No 966/2012 and of Chapter 3 of Title II of Part Two of Delegated Regulation (EU) No 1268/2012 which apply in the whole programme area in both countries.</p> <p>Applicants under this Call for Proposals must refer to and use the guidelines and templates of the Practical Guide for Procurement and Grants for European Union External Actions (PRAG), available at the web page: http://ec.europa.eu/europeaid/prag/. No action may be split for the purpose of evading compliance with the rules laid down in the PRAG.</p>

3	<p>If the amount for preparation of project proposal/ preparation of technical documentation is more than EUR 2 500 VAT excluded and a single tender procedure under PRAG shall be conducted by the project partner, which tender documents shall be used – the templates for services in PRAG or the templates for services, elaborated by the JS of the Programme and annexed to the PIM for the first call for proposals?</p>	<p>According to the Guidelines for Applicants, p. 2.5 Applicable law and public procurement, when preparing the tender dossier for preparation of project proposal/preparation of technical documentation the applicants must refer to and use the guidelines and templates of the Practical Guide for Procurement and Grants for European Union External Actions (PRAG), available at the web page: http://ec.europa.eu/europeaid/prag/.</p>
4	<p>What is the deadline for the payment of the project preparation costs?</p>	<p>According to the Guidelines for Applicants, p. 2.1.3. Eligibility of expenditures the project preparation expenditures should be carried out before or on the date of submission of the project proposals at the latest. It means that all supporting documents as invoices, acceptance protocols, lists, etc., should be issued before or on the date of submission of the project proposal at the latest. The expenses for project preparation should be requested for reimbursement and verified only in the first request for reimbursement of the respective project partner and in accordance with the guidelines from the Managing Authority. The payment has to be done not later than the first request for FLC under the project, reporting expenditures of the related project partner.</p> <p>The cost for project preparation will be reimbursed only to those applicants awarded subsidy contracts. Otherwise this cost is not recoverable.</p>
5	<p>Is it possible to plan higher amounts than those maximum rates set in Budget line 4: “External expertise and services costs” in case of a justified need?</p>	<p>In reference with p. 2.1.3. Eligibility of expenditures, the maximum rates per sub-lines should be respected by the project partners.</p>

6	<p>In relation to ensuring sustainability of the project, should any related events continue beyond the deadline of the subsidy contract?</p>	<p>The project activities should be completed within the project implementation period.</p> <p>According to the Guidelines for Applicants, p. 3.2 How to fill in the Application Forms and its Annexes, the project partners should explain how they intend to maintain the sustainability of the project results after the end of the project. It should be described how the activities will be continued, in which way and who will be the responsible partner.</p> <p>This part should include aspects of ownerships; necessary follow-up actions and resources for maintenance of the outputs delivered under the project; built-in strategies; etc. The Lead Partner and project partners should ensure the sustainability of the project results not less than five (5) years after completion of the implementation period.</p>
7	<p>When we define project team members, is it necessary to determine individual job descriptions for all project partner positions?</p>	<p>According to the Guidelines for Applicants, p. 3.2 How to fill in the Application Forms and its Annexes, project partners should describe the overall plan for management of the project. The number of the project team members, their specific positions in the project, duties and responsibilities should be clear enough to guarantee smooth project implementation and reporting.</p> <p>The following information should be provided:</p> <ul style="list-style-type: none"> • The responsibilities of each project partner in view of the overall project implementation and reporting; • The structure of the project team (both Bulgarian and Macedonian representatives); • The responsibilities of each member of the project team.
8	<p>When is the deadline for registration in the Beneficiary Portal?</p>	<p>As stated in p. 2 of Attachment 5 Instruction for electronic submission of project proposals to the Guidelines for Applicants, requests for registration can be submitted no later than 17:00 h. Bulgarian local time on 08th of May 2018.</p>

9	Is it obligatory that all partners must be registered at least 12 months before the deadline for submission of a project proposal?	According to the Guidelines for Applicants, p. 2.1.1 Eligibility of applicants, only the Lead partner must be registered at least 12 months before the deadline for submission of project proposals. The condition for registration at least 12 months prior to the submission deadline does not apply to the rest of the Project partners.
10	Which of the project partners should make an electronic registration for submission of project proposal?	<p>Since the project proposal is submitted by the Lead partner and the Lead partner will be the addressee of the entire correspondence during the application assessment process, the data required for electronic registration for submission of project proposal refers to the Lead partner organization.</p> <p>In accordance with p. 2 of Attachment 5 Instruction for electronic submission of project proposals to the Guidelines for Applicants, under the Second Call for Proposals an institution/organization may submit maximum one project proposals as a Lead Partner. Therefore, the electronic system allows only one registration per organization to be made.</p>
11	Is it necessary a signature and stamp for the electronically signed documents?	If the national legislation and the Guidelines for applicants allows electronic signature for the submitted documents, there are no objections the respective documents to be provided with electronic signature.
12	What type of construction documents are applied at the application stage?	The required documents for project with investment activities (works and/or permanent installation of supply/equipment) are listed in p. 3 How to apply, Annexes (B) Supporting documents, pages 55 – 57 of the Guidelines for Applicants.
13	Regarding the requirement for realistic market-based costs, is it necessary to submit offers from	Submission of offers as proof for calculation of the envisaged costs is not required at the project submission stage. The requirement that the Guidelines for Applicants stipulates concerns justification of the lump sum costs through detailed description

	suppliers with the project application?	<p>and calculation of the costs (see section “Annexes (B) Supporting documents”).</p> <p>However, in case the project is proposed for financing, on pre-contracting stage the Managing Authority may request evidence, including offers from different service providers/suppliers, bodies in order to ensure transparent and market-oriented financial allocations at the project budgets.</p>
14	Is there any specific requirement what should be the status of cultural monuments, applying for subsidy under the Programme?	<p>There is no specific requirement for the status of cultural monuments. As the Programme is related to CBC and the development of regions along the border, investments in cultural monuments with national or regional importance under the Programme could be funded.</p> <p>According to p. 3 How to apply, Annexes (B) Supporting documents of Guidelines for Applicants, in case of investment activities within territories/objects with special status, including cultural monuments, relevant documentation (permits, approvals, certificates, statements, etc.) required by the respective national applicable law should be presented.</p>
15	Will the Application form and other annexes of the application package have to be filled online?	<p>As described in p. 3.2. File uploads of the Attachment 5 Instruction for electronic submission of project proposals to the Guidelines for Applicants, the Application form and other annexes are filled in offline regime by using the templates published on the Programme website. Upon completion of the Application form and annexes accordance they must be uploaded in the system in a form as required in the Guidelines for Applicants.</p> <p>Detailed description how each document should be filled in is included in p. 3.2 How to fill in the Application Form and is Annexes and how to submit them in p. 4 How to submit the project proposal of Guidelines for Applicants.</p>

<p>16</p>	<p>Can you clarify the maximum of the expenditures for project preparation?</p>	<p>According to p. 2.1.3. Eligibility of expenditures of the Guidelines for Applicants, BL 6 - Project preparation covers expenditures for Preparation of Application package (budget sub-line 6.1) and expenditures for Preparation of technical documentation (budget sub-line 6.2).</p> <p><u>Budget sub-line 6.1</u> - Preparation of Application package covers the expenses for preparation of the Application package (Application Form, necessary annexes and supporting documents), including consultancy, as well as all connected translation costs, taxes and other charges (the maximum allowed rate for written translation is 10 Euro per page). The sub-line may also include the expenses for meetings between the project partners.</p> <p>Amount for preparation of the Application Form may be included in the budget of only one of the project partners.</p> <p>The maximum allowed rate under sub-line 6.1 Preparation of Application package is 3000 Euro.</p> <p><u>Budget sub-line 6.2</u> - Preparation of technical documentation covers the expenses for elaboration of technical documentation (incl. feasibility studies, detailed designs, technical drawings, etc.) including consultancy, as well as all connected translation costs, taxes and other charges (the maximum allowed rate for written translation is 10 Euro per page).</p> <p>The amount under this sub-line could be distributed among the project partners responsible for preparation of the relevant technical documentation.</p> <p>At the stage of preparation of the budget the total expenditures under BL 6 – Project preparation (including the “Preparation of Application package” and “Preparation of technical documentation” sub-lines) should be maximum 3 % of direct project costs (BL 3+BL4+BL5).</p>
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17	Can secondary schools apply under this call for project proposals?	<p>According to Guidelines for Applicants, p. 2.1.1 Eligibility of applicants, the partners are considered eligible in case they fulfil cumulatively the following requirements:</p> <ul style="list-style-type: none"> ➤ be legally established organizations (legal persons) according to the national legislation of the state on whose territory they are located; Exception is made for subsidiary structures of local/regional/national authorities. ➤ be registered within the eligible cross border region between Bulgaria and the former Yugoslav Republic of Macedonia; Exception is made for national/regional public authorities whose area of competence, established by legal acts, extends to the eligible area of the programme or structures of central public authorities located in the eligible cross border region which cannot be registered as legal entities; ➤ be non-profit making bodies/organizations. <p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal.</p>
18	Can a branch NGO from the eligible area (and Head quarter in non-eligible area) to apply under this call for project proposals? - if it is a legal entity	<p>According to Guidelines for Applicants, p. 2.1.1 Eligibility of applicants, the partners are considered eligible in case they fulfil cumulatively the following requirements:</p> <ul style="list-style-type: none"> ➤ be legally established organizations (legal persons) according to the national legislation of the state on whose territory they are located; Exception is made for subsidiary structures of local/regional/national authorities. ➤ be registered within the eligible cross border region between Bulgaria and the former Yugoslav Republic of Macedonia; Exception is made for national/regional public authorities whose area of competence, established by

		<p>legal acts, extends to the eligible area of the programme or structures of central public authorities located in the eligible cross border region which cannot be registered as legal entities;</p> <ul style="list-style-type: none"> ➤ be non-profit making bodies/organizations. <p>In the same section, it is noted that local and regional branches of organizations whose headquarters are registered outside the eligible border region between Bulgaria and the former Yugoslav Republic of Macedonia are not eligible under current Call for Proposals with exception of regional structures of central public authorities located in the eligible cross-border area that cannot be registered as legal entities.</p> <p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal.</p>
19	Can one organization both apply as a Lead partner and as a project partner and how many times?	<p>According to Guidelines for Applicants, p. 2.1.1. Eligibility of applicants, an institution/organization may submit maximum two (2) project proposals: one (1) project proposal as Lead Partner and one (1) project proposal as Project Partner or two (2) project proposals as Project Partner.</p> <p>In case the above requirement had not been respected, all proposals submitted by the applicant will be eliminated on administrative compliance and eligibility check stage.</p>
20	Can a private company apply under this call for	<p>The general criteria for eligibility of applicants are listed in p. 2.1.1 Eligibility of applicants of the Guidelines for Applicants. Lead Partner and its partners must</p>

	project proposals?	<p>comply cumulatively with all general eligibility criteria.</p> <p>Particular attention should be paid to the requirement that the partners are to be non-profit making bodies/organizations.</p>
21	Who owns the equipment purchased under the project?	<p>As stated in Art. 13 Ownership/use of results and assets of Annex C – Subsidy contract, which is attached to the application package for information, ownership of, and title and intellectual and industrial property rights to, the project's results, reports and other documents relating to it shall be vested in the LP and project partners.</p> <p>The project partners should be aware that in case the project is financed they cannot sell or otherwise transfer in any form the goods, purchased from the financing, throughout the period of 5 (five) years after the end date of the implementation period of the project or throughout their life period, as it is stipulated by the national legislation, if this period is shorter than the implementation period of the project. In case the project envisages direct use of supplied assets/goods by representatives of target groups, the respective project partner should ensure this use without transferring of the assets to third parties.</p>
22	Should the supplied equipment be with EU origin?	<p>With regard to tender procedures applied, detailed instructions regarding the rule of origin is given in the Practical Guide to Contract Procedures for EU External Actions (PRAG) in section 2.3.1. The rules on nationality and origin available at the web page: http://ec.europa.eu/europeaid/prag/.</p> <p>All supplies purchased shall originate from an eligible country. However, they may originate from any country when the amount of the supplies to be purchased is below the threshold for the use of the competitive negotiated procedure, i.e. when the amount of the tender is less than € 100000.</p>

23	Can a public and civil servant be part of the project team?	There is no restriction in the Guidelines for applicants public and civil servants to be engaged in the project team. The proper appointment of the project team is on the responsibility of the beneficiaries themselves and should be done in accordance with European and national legislation.
24	What will happen if I register as a Lead Partner and I do not apply?	Your registration is not going to be treated as application under current Call for Proposals.
25	Is the Ministry of Culture of the Republic of Macedonia (its headquarters being in Skopje and its registration being outside the eligible cross border region) eligible applicant (Lead partner or partner)?	<p>The general criteria for eligibility of applicants are listed in p. 2.1.1 Eligibility of applicants of the Guidelines for Applicants. Lead Partner and its partners must comply cumulatively with all general eligibility criteria.</p> <p>One of the requirements for eligibility of the partner is to be registered within the eligible cross border region between Bulgaria and the former Yugoslav Republic of Macedonia. However, exception to this requirement is made for national/regional public authorities whose area of competence, established by legal acts, extends to the eligible area of the programme or structures of central public authorities located in the eligible cross border region which cannot be registered as legal entities – in this case the central authority is a project partner</p> <p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal.</p>
26	If the project is submitted under the Investment type of measure, is there a requirement for all partners	The obligatory threshold for investment projects is the total amount of the eligible expenses for small-scale construction or/and supply be more than 50% of total

	<p>to have investment "activities" or one of the partners can have such activities, while the rest of them can have only "soft" activities?</p>	<p>eligible project costs of the entire project. It is highly recommended those projects to involve also "soft" activities relevant to the proposed investment measures.</p> <p>There is no specific requirement in the Guidelines for Applicants all partners within an investment project to have investment activities.</p> <p>It should be taken into consideration that relevance of the composition of the partnership, necessity of project activities for achievement of the set objectives and level of involvement and participation of project partners in activities are subject to quality assessment of project proposals.</p>
27	<p>Whether NGOs can take part in Infrastructure projects or not?</p>	<p>Under the current call for proposals each organisation which meets criteria set in p. 2.1.1. Eligibility of applicants of the Guidelines for Applicants can take part in Infrastructure projects.</p> <p>It should be taken into consideration that partners authority to implement the project activities, relevance of the composition of the partnership, feasibility of project activities and sustainability of the project's main results/ outputs are subject to quality assessment of project proposals.</p>
28	<p>Please explain what does the phrase "Partner's authority" mean in the line 1.2.2 Partner's authority (especially the word "authority" – how the AWG will understand it) from p. 44 of the Guidelines for Applicants for the respective call.</p> <p>1. Do you associate the word "authority" only as ownership of the land?</p>	<p>The meanings of "ownership" and "authority" are different in context of p. 1.2. Partner profile, section 1.2.2 Partner's authority of the Guidelines for Applicants. As stated in Guidelines for Applicants, p. 3.2 How to fill in the Application Form and its Annexes (1.2.2 Partner's authority) the project partners have to describe their authority to implement the project activities envisaged for each of them. The envisaged project activities should be of the respective partner competence as the project partners have to demonstrate if they are entitled by relevant legal acts/regulations to carry out the envisaged activities. Proper planning of the project's activities and the project</p>

<p>2. Does that mean that if someone wants to make an event on national or municipal land and is required a permission from the state/municipality does not have the authority to do so and the project will be rejected? For example, a NGO plans to make event on place A and is required to ask permission from the state/municipality to make a public event there, does that mean that the NGO does not have the authority to do the event. Those permissions are required before the events when the exact date and persons are known and cannot be provided when the project is submitted.</p> <p>3. Is a municipality/NGO promotes national touristic/historical places (which the State owns) does that mean that the municipality/NGO does not have the authority to promote tourism?</p> <p>4. If in the act of incorporation which is accepted by the court is said that the organisation is aimed at promotion of tourism/culture/etc, is that enough to implement activities in these areas and is that considered as “authority”?</p> <p>5.If we install movable equipment on land and not permanent does we need to provide Ownership act and Permit?</p>	<p>partner’s responsibilities should be in relevance with the partner’s experience and specific competence of partner’s organization, according to the defined requirements of the Second Call for project proposals, as well as respective national legislation.</p> <p>Submission of a respective permission for conduction of specific event on place, municipal or state-owned property shall not be required at the application stage.</p> <p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal.</p> <p>For not permanent/temporally installation of movable equipment for conduction of specific event, there is no requirement for providing ownership act and/or respective permit on the application stage. In any case, the activities should be implemented in coherence with the national legislation.</p>
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<p>29</p>	<p>Based to the propositions given in the Guideline for applicant we would like to ask the following question:</p> <p>According to the Note on page 57 of the Guidelines for applicants, for Infrastructure projects the valid Construction permit should be presented to the Managing Authority before signature of the contract.</p> <p>In view of the Macedonian legislation, the Decision to build procedure is equivalent to the Construction permit procedure that the investor should obtain (Bylaw on the form and content of the request, the necessary documentation and the form of the decision for construction or the installation of the equipment for which no building permit is required (Official Gazette No. 31 of March 14, 2011)).</p> <p>If a Decision to build is submitted instead of Construction permit as applicable according to the Macedonian legislation will it be acceptable?</p>	<p>The required valid construction permit shall be a legally enforceable document in accordance with the national legislation in the field of construction, containing the necessary endorsements.</p>
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<p>30</p>	<p>1. It is said that the expenditures for supervision which are construction and author's (obligatory by Bulgarian law) shall be budgeted under Budget Line 5: Equipment And Works. Are there any budget thresholds for their costs? These are costs for services and not construction works, but it is said that they are eligible.</p> <p>2. Do we need to provide also justification for calculation of the amount in a separate free-form document, signed by the respective partner as it is obligatory for Budget Line 4: External Expertise And Services Costs that are budgeted under "Consultancy, studies, designs, website development etc."</p> <p>3. Are the costs for Investor's control of the planned construction works eligible for financing, if they are necessary for the project partner?</p> <p>4. If they are eligible, where is the right place to put them in the budget:</p> <p>Option A. Budget line 4: External expertise and services costs In "Consultancy, studies, designs, website development etc.",</p> <p>Option B. Budget line 5: Equipment and works - Small scale construction;</p> <p>Option C. Budget Line 4: External Expertise And Services Costs – in "Other"?</p>	<p>1. Budget thresholds for services expenditures for supervision are not envisaged in the Guidelines for Applicants. They should be in compliance with the relevant national legislation. The expenditures for consultancy services, when construction supervision/ author supervision/ investor supervision is required under the relevant national legislation, should be budgeted in Budget line 5: Equipment and works, sub-line Small scale investments;</p> <p>2. The requirement that the Guidelines for Applicants stipulates in p.3.2. How to fill in the Application form and its Annexes, Annexes (B), Supporting documents, point B.3. stated that justification for calculation concerns justification of the lump sum costs under Budget Line 4 <i>External expertise and services costs</i>, sub-line <i>Consultancy, studies, designs, website development, etc.</i>, through detailed description and calculation of the costs (see <i>Annexes (B), Supporting documents</i>, point B.3. The applicants are not obliged to provide specific justification for other costs at the application stage.</p> <p>However, in case the project is proposed for financing, during the budget optimization procedures additional information, including 3 offers from different service providers/suppliers could be requested by the managing bodies in order to ensure transparent and market-oriented financial allocations at the project budgets.</p> <p>3. Please see the answer to question1;</p> <p>4. Please see the answer to question1;</p>
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	<p>5. Are the expenditures for procurement expertise eligible for 2 partners from different countries in one project – if no procurement expert is envisaged in the project team by those partners? Clarification: That means that we can put maximum of 3000 E in the budget of the partner in Bulgaria and another 3000 E in the budget of the partner in Serbia.</p> <p>6. Are the costs for contingency for construction works eligible for financing?</p> <p>7. If the contingency cost are eligible, what is the correct way to put them in the project budget – together with the sum for construction works or on another line? These are costs that usually are necessary and they are written in technical documentation.</p> <p>8. Are there any threshold for them?</p> <p>9. Do the applicants need additional justification for them?</p>	<p>5. As stated in the Guidelines for Applicants, p. 2.1.3. Eligibility of expenditures, Budget line 4 External expertise and services costs, sub-line Consultancy, studies, designs, website development, etc.the Budget line 4 <i>External expertise and services costs</i>, sub-line <i>Consultancy, studies, designs, website development, etc.</i> maximum allowed rate for procurement expertise is 3 000 Euro per contract. If no procurement expert is envisaged in the project team, the expenditures for procurement expertise can be planned at a maximum rate of 3000 Euro for each project partner. Please note that organisations from Serbia are not eligible under this Call for Proposal.</p> <p>6. All costs under BL5 should be planned as direct costs, i.e. based on actual market prices. The contingency reserve costs are provisional costs and should not be included in the budget.</p> <p>7. Please see the answer to question 6;</p> <p>8. Please see the answer to question 6;</p> <p>9. Please see the answer to question 6.</p>
31	<p>Can we apply in priority axis 1 - Environment with a project to protect the environment from medical waste (project related to this)?</p>	<p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal. Please refer to p. 2.1.2 Eligibility of activities of the Guidelines for Applicants where a non-exhaustive list of the indicative activities under priority axis 1 – Environment, is given. Please note that the list of activities is indicative only, and applicants can envisage activities that are not listed in the Guidelines, but they should be relevant to the Priority axis, specific objective and proposed project.</p>

32	Is there a possibility in a priority axis “Competitiveness” to include a project for education / re-education (or retraining) of medical nurses?	<p>Observing the principle of transparency and equal treatment of all potential applicants, the Managing Authority cannot give prior opinion on eligibility of specific applicants and specific activities, since those shall be subject to the assessment of the project proposal.</p> <p>Please refer to p. 2.1.2 Eligibility of activities of the Guidelines for Applicants where a non-exhaustive list of the indicative activities under priority axis 3 – Competitiveness, is given. Please note that the list of activities is indicative only, and applicants can envisage activities that are not listed in the Guidelines, but they should be relevant to the Priority axis, specific objective and proposed project.</p>
33	Can the project realization take place all over MK or exclusively within the eastern, northeastern and southeastern planning region?	<p>According to the Guidelines for Applicants, p. 2.1.2. Eligibility of activities in order to be eligible for financing all project activities must take place within the eligible cross-border area of Bulgaria and the former Yugoslav Republic of Macedonia.</p> <p>In accordance with Article 44(2) of Commission Implementing Regulation (EU) No 447/2014 of 2 May 2014 and Section 5, point 5.4 of the Programme document, it is possible up to 20% of the respective beneficiary’s budget to be spent for the activities implemented outside of the programme eligible area. The activities outside border area must be related to participation/organization of events, seminars, business trips, promotion campaign etc. and should be budgeted in BL3 and BL4 in the budget of the respective partner.</p>
34	Are the expenditures for procurement expertise eligible for 2 partners from different countries in one project – if no procurement expert is envisaged in the project team by those partners? Clarification: That means that we can put maximum of 3000 E in the budget of the partner in Bulgaria and another 3000 E in the budget of the partner in Macedonia.	<p>According to the Guidelines for Applicants, p. 2.1.3. Eligibility of expenditures, Budget line 4 External expertise and services costs, sub-line Consultancy, studies, designs, website development, etc. maximum allowed rate for procurement expertise is 3 000 Euro per contract. If no procurement expert is envisaged in the project team, the expenditures for procurement expertise can be planned at a maximum rate of 3000 Euro for each project partner.</p>

<p>35</p>	<p>Under the Guidelines for applicants, chapter 2. <i>Rules of the Call for Proposals</i>, sub-chapter 2.1. <i>Eligibility criteria</i>, item 2.1.1. <i>Eligibility of applicants</i>, it is written all partners involved in the project should fulfil the following criteria:</p> <ul style="list-style-type: none"> - be legally established organizations (legal persons) according to the national legislation of the state on whose territory they are located. <p>Exception is made for subsidiary structures of local/regional/national authorities. In case a structure of local/regional/national authority is not and cannot act as a legal entity, its legally established central organization, if such exists, shall be the project partner;</p> <p>and</p> <ul style="list-style-type: none"> - be registered within the eligible cross border region between Bulgaria and the former Yugoslav Republic of Macedonia; <p>Exception is made for national/regional public authorities whose area of competence, established by legal acts, extends to the eligible area of the programme or structures of central public authorities located in the eligible cross border region which cannot be registered as legal entities – in this case the central authority is a project partner;</p> <p>According to the above it is clear that if the structure of local/regional/national authority is</p>	<p>Each organisation, which meets the general criteria for eligibility of applicants listed in p. 2.1.1 Eligibility of applicants of the Guidelines for Applicants, could be a Lead Partner.</p> <p>In addition to other eligibility criteria specified in that point, Lead partner must be registered at least 12 months before the deadline for submission of project proposals under current Call for Proposals.</p>
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	<p>not and cannot act as a legal entity, the local/regional/national authority is eligible for project partner. <u>Is it also eligible for Lead Partner?</u></p> <p>According to the above it is clear that national/regional public authorities whose area of competence, established by legal acts, extends to the eligible area of the programme or structures of central public authorities located in the eligible cross border region which cannot be registered as legal entities are eligible for project partner. <u>Are they also eligible for Lead Partner?</u></p>	
<p>36</p>	<p>Some national / public authorities, which are Second Authorizing Budget Bodies, but they have their own budget, BULSTAT and Tax number and registration.</p> <p>Is it necessary to submit under application some letter or other document for agreement from their First Authorizing Budget Bodies? For example for the state agency to some Ministry – is it necessary to submit under application a letter or other document for agreement from the Minister or Deputy Minister?</p>	<p>According to Guidelines for Applicants, p. 3.2 How to fill in the Application Form and its Annexes, the Bulgarian partners that are second-level budget administrators (второстепенни разпоредители с бюджет) should present a Letter of Support for implementation of the project issued by the respective first level administrator (първостепенни разпоредители с бюджет).</p>

37	During the preparation process and more specifically while I was filling in the application form I discovered that the locked cells on the third sheet (Checklist) do not fill in, despite everything is filled in, in the proper way. Is there anything specific I can do in order to fix the problem?	The function for automatic completion of the respective checks in sheet "Checklist" of the application form is prevented by a technical mistake. However, this error does not have any impact on the content of the application form and is not connected to the evaluation process by any means.
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